

Williston Recreation & Parks

7900 Williston Road, Williston, VT 05495

recreation@willistonvt.org

876-1160

www.willistonrec.org

SPECIALTY CAMPS

(Sports, Enrichment & Technology Camps)

INFORMATION PACKET



CAMP INFORMATION

FINANCIAL RESPONSIBILITIES **Camp balances must be paid by FRIDAY, JUNE 14, 2019**

FINAL BALANCE- The balance of your payment for the camps, that your child will be attending, must be paid by the due date above. If the final payment is not made before this date your child will be removed from the camp list and will not be allowed to attend until the balance is finalized.

CANCELLATION POLICY- *The following refund policy is specific for all Camps*

We reserve the right to cancel or consolidate any camps which do not meet the minimum participation required. The deposit and a full refund will be issued if we cancel any camp.

Refunds are granted up to 7 days prior to the start of a camp or session of camp. The Non-Refundable \$25 deposit is deducted from all camps that are cancelled out of. If there is an outstanding balance, the refund will be automatically applied and any remainder will be refunded. Refund checks take approximately three weeks to process and receive.

TRANSPORTATION

Parents or guardians must transport their child to and from camps each day.

Walkers or Bikers: Any child, allowed by parents or guardians, to walk or bike to and from camps must provide the camp staff with a written note, on the first day of camp, giving the child the permission to do so. The time of arrival and departure of the camper from our camp must be written on the note.

CHECK-IN/CHECK-OUT

1. Campers must be signed in and signed out each day they are at camp by a parent or guardian.
2. Parents and/or guardians must accompany their child for check-in each day.
3. As well, parents and/or guardians must come inside to pick-up their child at the end of the day for check-out.
4. Both of these times provide the opportunity to talk with the staff about your child.
5. No child is to leave camp or the property with any adult, without first saying goodbye and checking out with the camp staff or designee. All children are told to do this for their safety.
6. Children must inform the camp staff if they are not to leave with a certain adult or are uncomfortable going with any adult.
7. Drop-off and pickup area is on the west side of WCS near the "After Hours Entrance"

APPOINTMENTS/EARLY PICK -UP

Parents should avoid making appointments when your child is attending camp. If you do so, you will need to plan around the camp schedule.

In unforeseen situations, you must inform the camp staff of the appointment at check in time in the morning.

Plan for extra time when picking up your child. Campers are not waiting, as there is not the staff to supervise.

Late Arrivals & Early Pick-ups are highly discouraged during the camp day. It interrupts your child's experience and is distracting to the camp community. If an early pick up is unavoidable you must notify the camp staff in the morning and the same procedures from above will be followed.

CAMP PROPERTY

No camper is to leave camp property at any time. The boundaries for camps will be explained to all campers on the first day.

Any camper that runs away or is found off camp property will be required to have parents notified. If a camper continues to run away or not remain in group parents will be notified and required to pick up their child from camp.

PHONE CALLS

Only the camp staff has use of the phones. We do not allow campers to call parents. We feel that calls to parents can make a homesick camper even more homesick. If the director feels a call to the parents is warranted, he/she will make the first contact with the parents. If not, the parents will be informed of the situation at pick-up time. A parent will be contacted in the case of an emergency or if disciplinary actions warrant a meeting or the removal of their child from camp

HOW TO REACH US

In the event that you must get a message to the camp staff you will need to call the Recreation Department at 876-1160. The message will be conveyed to the camp director immediately. Do not call the school the secretaries, they are not there to take messages for us and don't have regular hours in the summer.

VISITS

Personal visits by relatives and/or friends during the camp day are not allowed. The staff is hired to oversee and provide activities for the children who are enrolled in the camps. Also, all people at camp must be a registered participant.

WHAT TO WEAR

DAILY DRESS- All campers must dress appropriately to be active at camp and for the weather conditions. Proper clothing needs to be worn and packed each day for the camp that your child is attending. Please pack a set of extra clothing!

PROPER FOOTWEAR-

- Shoes that stay securely on the feet and protect the toes (i.e. sneakers).
- Campers are not allowed to wear sandals, crocs, clogs, jelly shoes or any other type that doesn't protect or stay securely on. These are not safe for the activities that are conducted at camps.
- Campers are required to wear a water type shoe for any water type activities. (i.e. water specific shoe or sandals).

WHAT TO PACK

PACKING- Send only what is absolutely necessary for the camp that your child is enrolled in and their needs of the day. Please refer to the "*Daily Items to Pack*" section below for the items that will be essential to your child's experience.

DAILY ITEMS TO PACK- (For all Camps) All items must be packed into a Backpack, so that your child may carry it to and from camp and when needed during camp.

Morning and/or afternoon Snacks

Water Bottle

Hat & Sunglasses

Sunscreen

Extra set of complete clothing

Rain Jacket

Swimsuit & Towel

Water Shoes or Sandals

Lunch and drinks (if your child is attending an all day camp or ones that are through the lunch hour)

LUNCH AND SNACKS

Lunch and Snack items must be non-perishable, no refrigeration is available. They should be packed into small coolers or lunch bags that contain ice packs. All Lunch bags or coolers must be labeled with your child's name.

NUT FREE- Nut Allergies

Due to the high numbers and high risk of nut allergies, our camps are nut free. Do not send any nut food products for snacks or lunch with your child. Help us provide everyone with a positive, safe camp experience.

LABELING

It is very important that all personal items and clothing be marked with your child's name with permanent ink or labels. The camps are not responsible for lost, misplaced, or stolen items.

LOST & FOUND

All lost and found items will be displayed at the end of each day and at the end of a camp session. Please be sure to check for lost and found items daily. At the end of the summer all lost and found items will be kept at the Recreation Office until the end of the Fall season, at that time all items are donated to a local charity.

WHAT NOT TO BRING

The camps are not responsible for any items lost or stolen that have been brought to camp. Parents must be aware of what their children are packing and bringing to our camps.

ELECTRONICS- Cell Phones, Pads, Tablets, Games, Radios, MP3 Players, Computers, etc. Any and all types of electronic items are **NOT** allowed at camps. We seek to provide a special experience, free from electronic distractions. The day will be busy enough that they will not have time to use them. These items also are a temptation to others to use or to have.

TOYS- All other types of toys, games and personal equipment also must remain at home for the same reason as above. We are trying to provide a fun distraction free environment.

PETS- No pets are allowed at camp at any time.

MONEY- Money is not needed at camp. It is not necessary for activities as well as there is nothing to purchase when at camp. Be aware that if money is brought to camp, campers are responsible for it. The camp staff will not hold money for campers.

HEALTH AND SAFETY INFORMATION

The health and safety of each camper is our primary concern at all times. Please read through the following information.

ILLNESS: Do not send your child to camp if they are not feeling well. We do not have a nurse on staff or the accommodations for ill children. Parents will be contacted to pick up their child from camp if their child is ill.

EMERGENCIES: In the event of an accident or sudden illness, the camp staff is equipped with the supplies and certified staff to administer first aid. If the situation warrants further attention, the proper emergency services will be contacted. Parents will be notified, by phone, if any injury or illness requires medical attention. If a minor injury or illness occurs, parents will be notified at the time of pick-up. If parents cannot be reached the emergency contact person, that is indicated, will be notified.